

PROCUREMENT ARRANGEMENT

General

For this project, procurement of goods, works and non-consulting services, and selection of consulting services will be carried out in accordance with the World Bank Procurement Regulations for IPF Borrowers, dated July 1, 2016. As required under the Procurement Regulations, the Trust Fund recipient will prepare a project procurement strategy for development (PPSD) to inform fit for purpose procurement arrangements in the procurement plan that will cover the 12 months' duration of project implementation. The PPSD is under preparation and will be submitted and agreed with the Bank alongside the Procurement Plan prior to signing of the Trust Fund Agreement. The procurement section of the existing Operations Manual will be updated based on the new implementation arrangement, and to ensure compliance with the requirements of the Procurement Regulations.

Capacity of the Trust Fund Recipient to do Procurement. CFSI will continue to act as the Trust Fund Recipient (TFR), which they have done for a series of TFs now under the Multi-Donor Trust Fund (MTF) Facility. They are familiar with the Bank's Procurement policies and procedures, and have been implementing the project well. CFSI will receive training on the Procurement Regulations and on the application of STEP (Systematic Tracking of Exchanges in Procurement) on the project. In addition, CFSI need to ensure they maintain a Procurement Officer, who will act as the main person in-charge of procurement.

Considering that the communities who will be implementing the sub-projects are not familiar with using structured procurement, and suppliers in the project areas are limited and may not agree to non-cash on delivery payments, all procurement activities will be centralized at the TFR level instead of each sub-project proponent doing their procurement, and suppliers will mainly deal with one entity and payment modalities can easily be agreed. This will simplify the procurement, and fast track delivery as well to the various sub-project sites. Procurement risk for the Project is "moderate".

Procurement Organization

Responsibility and Organization. CFSI, as the TFR, will be responsible for all procurement activities under the project, both for the PMU needs and those under the community block grants. To handle the procurement process, CFSI will need to maintain a Procurement Officer and a Procurement Evaluation Committee (PEC) comprising of at least three (3) staff from the PMU and include representative from the BDA (Bangsamoro Development Agency) as voting member, and representatives from the beneficiary Camps as observers.

Procurement Methods

Procurement for the Project Management Office

Procurement of Consulting Services: Implementation of the Program will require contracting by the PMU of a few specialized consulting firms and individuals to assist in project implementation. Procurement methods to be used will be in accordance with the methods allowed for in the Procurement Regulations.

Procurement of Goods. Goods to be procured for use by the PMU involves primarily office and communication equipment, and these can be done either through Request for Bids or Request for Quotations, as may be appropriate. Detailed procedures will be in accordance with the Procurement Regulations.

Procurement for the Community Block Grants

The term “community” is used here for the barangays, community groups and Municipalities that are potential recipients of block grant funding for approved sub-projects. The preparation of the sub-projects to be funded through the block grants will be the responsibility of the community organizations, and implementation of the sub-projects could either be through Force Account (wherein the community does the construction themselves) or through hiring of a contractor (wherein they do the construction for the community). These two modalities will be discussed in detail in the Operations Manual. Procurement will be for the ffg:

- **Goods** refer to construction materials delivered, tools and equipment, office supplies, etc.;
- **Services** refer to technical assistance, training, or trucking and hauling; and
- **Works** refers to the construction of an entire facility under a single contract or portions of the facility under several contracts.

As project implementation is only for one (1) year, it is critical that procurement at the Community level be successful at all times, and started immediately after sub-projects are approved. Each of the beneficiary sites or Camps may have several sub-projects which they themselves would implement, and it could be that CFSI, since they will be responsible for procurement, could group requirements from several sub-projects within a Camp, procure them, then distribute amongst the sub-projects. This will facilitate the procurement process and contract cost may turn out to be lower as procurement is done through bulk. On the other hand, for sub-projects that are complex in nature and may require technical expertise during construction, CFSI would hire local contractors to do the works for the community. Procurement methods in both cases could be: request for bids, request for quotations and direct selection.

Frequency of Procurement Supervision, and Review Requirements

Prior review supervision will be carried out from Bank office, and two per year supervision missions to visit the field to carry out post review of procurement actions will be undertaken. The Bank will carry out prior reviews of procurement activities that are of high value and/or high risk to determine whether the procurement is carried out in accordance with the requirements of the Legal Agreement. Other contracts not specified for prior review, will be post reviewed by the Bank to determine whether they comply with the requirements of the Legal Agreement. The Bank may use a third party to carry out post reviews; and any such third party shall carry out the reviews in accordance with the terms of reference provided to it by the Bank. The Procurement Plan will indicate which contracts will go through either prior or post review process.

As the PPSD is still under preparation, the proposed procurement arrangements may require an update once the final PPSD has been agreed between the TFR and the Bank.

PROCUREMENT PLAN Philippines : Mindanao Trust Fund-Reconstruction and Development Project Phase II

General Information
Country: Philippines **Bank's Approval Date of the Original Procurement Plan:** 2019-02-01
Revised Plan Date(s): (comma delimited, leave blank if not) 2019-03-12
Project ID: P164019 **GFN Date:**
Project Name: Mindanao Trust Fund-Reconstruction and Development Project Phase II
Loan / Credit No: TF / A7280
Executing Agency(ies): Community and Family Services International

WORKS																													
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion			
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
CBA-SEI-01 / Construction of 1.45KM One Lane Concrete Road	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-08-18		2018-08-22					2018-09-11		2018-10-10			2018-10-24		2019-01-20	
COM-SEI-01 / Construction of 1.13KM One Lane Concrete Road	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-08-16		2018-08-22					2018-09-11		2018-10-12			2018-10-24		2019-02-08	
CRA-SEI-01 / Construction of 2 Units Solar-Powered Water System, L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-08-18		2018-08-22					2018-09-11		2018-10-10			2018-10-24		2019-01-31	
CBI-SEI-01 / Construction of 1.0KM Concrete Pathway	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-08-18		2018-08-27					2018-09-11		2018-10-10			2018-10-24		2019-01-31	
CAB-SEI-01 / Construction of 1.5KM One Lane Concrete Road	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-08-18		2018-08-22					2018-09-11		2018-10-11			2018-10-24		2019-02-10	
CBA-CDD-01 / Construction of Five(5) Solar Drier	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
CBA-CDD-02 / Construction of Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
CBA-CDD-01 / Construction of Solar Powered Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
CBA-CDD-02 / Construction of Solar Powered Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
COM-CDD-02 / Construction of Warehouse and Solar Dryer	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
CBI-CDD-02 / Construction of Concrete Tire Path	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	
CBI-CDD-02 / Construction of Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation					2018-09-15		2018-09-18					2018-10-08		2018-10-09			2018-11-19		2019-02-25	

CAB-CDD-01 / Construction of Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-18			2018-10-08	2018-10-09	2018-11-19	2019-02-25
CAB-CDD-02 / Construction of Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-18			2018-10-08	2018-10-09	2018-11-19	2019-02-25
COM-CDD-01 / Construction of Water System L2 (RE BID)	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-18			2018-10-08	2018-10-09	2018-11-18	2019-02-28
CBU-CDD-01 / Construction of Warehouse with Solar Deyer	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-18			2018-10-08	2018-10-09	2018-11-18	2019-02-18
CBU-CDD-01 / Construction of Water System L2	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-18			2018-10-08	2018-10-09	2018-11-19	2019-02-25
CBU-SE1-01-L2 / Construction of 1.0KM Concrete Pathway (RE BID)	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-08-18	2018-08-23			2018-10-04	2018-11-03	2018-12-08	2019-06-06
CBU-SE1-01 / Construction of Hanging Bridge with Concrete 200-M Pathway	TF / A7280		Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2018-09-15	2018-09-15			2018-10-08	2018-10-09	2018-11-18	2019-02-28

GOODS																															
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion					
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual		
PMU-GO-01 / Purchase of External Hard Drive 2T	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																	2018-06-11			2018-07-31	2018-08-10	
PMU-GO-02 / Purchase of Wireless Mouse	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-06-11			2018-07-31	2018-08-10
PMU-GO-03 / Purchase of Steel Cabinet 4 doors	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-11-23			2019-01-12	2019-01-27
PMU-GO-04 / Purchase of Laptop of HX	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-06-06			2018-08-01	2019-01-28
PMU-GO-05 / Purchase of Printers 5 units	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-07-16			2018-09-26	2018-10-16
PMU-GO-06 / Purchase of Laptop 6 units Capable of Graphics & Autocadd	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-07-11			2018-08-29	2018-09-08
PMU-GO-07 / Procurement of Scanner/ Photo Copier	TF / A7280		Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation																		2018-07-06			2018-07-19	2018-07-24

